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Expanding Horizons

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What is Language World?

Language World is the annual conference and exhibition of the Association for Language Learning, the major UK subject association for language teachers in all sectors of education. The conference offers professional development to support the teaching and learning of foreign languages at all levels, as well as opportunities to raise matters of professional concern. This year's theme is **Expanding Horizons.** The programme will include:

- talks and plenary sessions
- information and communication technology as it relates to languages
- presentations of resources for language learning and teaching at all levels
- social events
- a major exhibition of materials and resources for language learning.

Who should attend?

Everyone involved in teaching – or training to teach – languages, including those in the advisory and support services. There are talks and examples in different languages from all over the world as well as more generic contributions that are also relevant to teachers of English as a foreign and second language.

"I thought this was the most useful and inspirational conference I have been to in the past five years. All speakers were first class practitioners!"

Language World 2006 delegate

Social Events

Thursday - 6.30pm onwards

OXFORD UNIVERSITY PRESS

look forward to welcoming you with a drinks reception at our bookshop on the High Street. Join us for a glass of wine – the perfect start to your conference and a great way to meet your fellow delegates while browsing in a relaxed atmosphere. There will also be some great special offers available. Anyone attending the conference and ALL members in the Oxford area **are** welcome.

Friday - 5.00 - 6.00 pm

WINE TASTING EVENT

Come and join our exhibitors in the exhibition for a glass of wine or two!

Friday - 7.00 pm

THE COLLINS DRINKS RECEPTION

We are delighted that Collins are generously sponsoring the 11th annual drinks reception at Language World. Join us for a glass of wine at St Edmund Hall.

Friday- 7.30 pm

ANNUAL CONFERENCE DINNER

Join us for the annual conference dinner at St Edmund Hall, for a three course meal with coffee and a glass of wine, with entertainment from the James Evans Jazz Trio. Bar facilities until 11pm. Price £26 per person.

Please note that on the evening of Friday 30 March the bar at St Edmund Hall will be open from 6pm.

Welcome

Message from Ján Figel,

Former European Commissioner for Education, Training, Culture and Multilingualism

Learning a foreign language is a prerequisite for any cultural exchange. It is also essential for those European citizens who are required to move, work and communicate within an expanding European Union. The cultural and linguistic diversity of the European Union make it what it is: not a "melting pot" in which differences are diffused down, but a common home in which diversity is celebrated, and where our many languages are a source of wealth and a bridge to greater solidarity and mutual understanding.

In a Europe which will always be multilingual, learning languages opens doors. For the individual, it can open the door to a better career, the chance to live, study or work abroad and even more enjoyable holidays. For companies, multilingual staff can open the door to European and global markets.

As for the English language, surveys suggest that basic English is already understood and spoken by 51% of Europeans. According to recent estimates, by the year 2020 there will be 2 billion people learning English in the world. Needless to say, an overwhelming majority of these people also speak at least one other language. Cultural competences and multilingualism will therefore continue to be essential, and language skills will be ever important aspects in the future.

As the European Union wants all of its citizens to have access to the benefits that language skills imply, language learning is a major component of our education and training programmes. The work and support of thousands of highly qualified, motivated and dedicated language teachers from across Europe are essential ingredients to translate our programmes into tangible success.

I wish you all a successful and stimulating conference.

Ján Figel

Message from **David Wilson**,

ALL President 2006 - 2007

Welcome to Language World 2007 in Oxford – a chance to catch up with the latest news and thinking, be inspired by new ideas for classroom practice, find out about the latest resources, meet up with colleagues and enjoy the splendid location, right in the centre of Oxford.

Many delegates will have given up one or two days of their Easter holidays to attend, so we have made sure it will be well worthwhile! There is a packed two-day programme with a stimulating range of plenaries, major talks and workshops covering government initiatives, new ways of working in the classroom and the use of ICT. Promotional presentations and the extensive exhibition give a chance to inspect the latest resources. And as well as talking to colleagues over coffee and lunch, there are free evening wine tastings and the annual dinner at which you can meet new people.

The theme of this year's conference is Expanding Horizons, to focus attention on some exciting new trends and possibilities which ALL and its members are involved in. As foreign language teachers, we may benefit from new approaches in ELT and the growth of CLIL, as well as new ways of engaging students through the ever- increasing possibilities of ICT. A wider perspective on language learning in a global context may be useful in taking back positive messages about the importance of language learning and the place of world languages to school management teams. Students, too, will benefit from expanding horizons through an increasing awareness of intercultural issues and of languages as an essential skill for work.

Finally, with the Dearing review complete, the conference offers an opportunity to discuss with Lord Dearing how recommendations will be implemented in what we all hope will be an expansion of opportunities for language teaching.

I am delighted that Language World 2007 can offer such a range of high quality sessions. My warmest thanks go to the speakers for their time and commitment, to the sponsors and exhibitors who make the event possible and to the staff from ALL whose hard work brings the whole thing together.

In parallel with the main conference, there is a self-contained event on Saturday morning, On the Fringe, specifically for teachers of languages in post 19 sectors and run in conjunction with Comenius Netword. Delegates to this will be able to visit the Language World exhibition and promotional presentations and have the option of joining in the social events. We are also encouraging members of the public to visit the exhibition.

I hope that, whatever your language and sector, you will find Language World 2007 an informative and inspiring conference from which you can take many good ideas away - and that you will also enjoy meeting up with colleagues. When enthusiastic language teachers get together, there's always a buzz of energy which I hope you will find invigorating and long-lasting!

Dilly

Day One

Day Two

Friday 30 March

| 8.45am | Registration opens |
|-----------------|--|
| 9.00am | Exhibition opens |
| 9.45-10.00am | Opening of Language World 2007 David Wilson, President of ALL |
| 10.05-10.50 | Session 1: Major talks |
| 10.50-11.20am | Coffee and exhibition |
| 11.25am-12.20pm | Session 2 |
| 12.20-1.25pm | Lunch and exhibition |
| 1.30-2.10pm | Plenary: The Languages Review Lord Dearing and Dr. Lid King |
| 2.15-3.10pm | Session 3 |
| 3.10-3.40pm | Coffee and exhibition |
| 3.40-4.20pm | Plenary: Expanding Horizons David Graddol |
| 4.25-5.10pm | Session 4: Major talks |
| 5.00-6.00pm | Wine tasting in the exhibition |
| 6.00pm | Exhibition closes |
| 7.00pm | Collins drinks reception |
| 7.30pm | Annual conference dinner |
| | |

Saturday 31 March

| 8.00am | Registration opens |
|-----------------|--|
| 8.30am | Exhibition opens |
| 9.00-9.40am | Plenary: Building shared international frameworks for quality and coherence in MFL Ros Mitchell |
| 9.45-10.40am | Session 5 |
| 10.40-11.40am | Coffee, exhibition and networking |
| 11.45am-12.40pm | Session 6: Major talks |
| 12.45-2.25pm | Lunch and promotional presentations |
| 2.30-3.25pm | Session 7 |
| 3.30-4.00pm | Coffee and exhibition |
| 4.05-4.45pm | Plenary: Expanding horizons for language teachers David Wilson, Kathy Wicksteed, Helen Myers |
| 4.15pm | Close of exhibition |
| 4.45-5.00pm | Closing of conference |

New for Language World 2007 will be a fringe event for teachers of adults. See page 9 for more details.

Programme

The following pages contain abstracts of talks, plenaries and presentations, as well as a brief summary of social events. Abstracts and speaker profiles are based on information supplied by the presenters themselves. Whilst the Association makes every effort to ensure that each presentation conforms to the outline given, it can accept no responsibility for any modifications made subsequent to the printing of this programme. Unless otherwise indicated, talks will be delivered in English.

Booking

To book for Language World 2007 please complete the booking form which you will find in the centre of the programme.

When booking the talks you wish to attend, it is essential that you enter a second and third choice (where applicable) for every session. If you do not, and the session happens to be fully booked, no selection will be made and you will have to book an alternative when you arrive at the conference. It is not necessary to book for plenary sessions.

Booking for promotional presentations

Please ensure that you enter the relevant 'P' numbers in the booking grid.

Every effort will be made to adhere to the following programme. However, minor amendments may have to be made. Generally, these are likely to relate to the speakers rather than the topic listed. Where it is not possible to find an alternative speaker for a topic listed, the second choice on the booking form will be substituted. Any programme changes will be sent to you when your booking is confirmed. Any subsequent changes will be notified in the delegate folders, received on arrival at the conference. It may be possible to change the original choice upon arrival at the conference.

KEY

| Age range |
|---------------|
| Under 11 |
| Middle school |
| 11-14 |
| 11-16 |
| 14-19 |
| |

Sector

FE Further Education HE Higher Education AE Adult Education TT Teacher Training Bus Business All All sectors

"Very amusing, interesting and thought provoking A very good programme"

Language World 2006 delegate

Friday 30 March

8.45am - Registration opens

9.00am - Exhibition opens

9.45-10.00am - Opening of Language World 2007

10.05-10.50am - Session 1: Major Talks

1.1 Accelerating language skills through the strategic classroom

Part discussion, part presentation of projects, aimed at all language teachers who wish to develop a deeper knowledge of their own learners by investigating, at each stage in the process of skill development, the strategies that their students use. By outlining what we know about how learners employ strategies, and via discussions centred around materials created for research into language skills, we will together arrive at an understanding of what that 'strategic classroom' means in practice. This session also tries to give greater coherence to two current national initiatives: 'assessment for learning' and 'the KS3 framework' and is linked to a special edition of Language Learning Journal (December 2006). Language(s) of examples: French

Sector relevance: All

Ernesto Macaro, Oxford University and Suzanne Graham, Reading University.

1.2 Expanding horizons – European policy development

How can languages be made more relevant for the millions of European citizens, businesses and other organisations who could potentially benefit?

How can we maximise the opportunities provided by the media to raise the profile of multilingualism and encourage language learning?

How can we boost research into these issues, and multilingualism in general?

Isabella Moore is a member of Brussels High Level Group convened by the European Commissioner to discuss these issues. She will report on discussions so far and how the next stage of policy development for languages is shaping up. Sector relevance: All Isabella Moore CBE is Director of CILT, the National Centre for Languages

10.50-11.20am - Coffee and exhibition

11.25am-12.20pm - Session 2

2.1 Making the Most of your Multimedia Language Suite

Many MFL departments now have the use of a multimedia language suite. Wendy uses an ICT suite extensively in her teaching and has been training teachers since 1998. She has a wide range of practical lesson suggestions and ideas, using both free and reasonably priced software. Find out how to make the most of your ICT suite to improve teaching and learning. Language(s) of examples: French, Spanish, German Sector relevance: 14-19, 11-14, 11-16 Wendy Adeniji, MFL teacher and trainer

2.2 Language teachers of the world unite! The CILT Cymru Triple Literacy Project

In 2005 CILT Cymru responded to ACCAC's 'Making the Link: language learning 5-14' guidance by embarking on a project which brought together teachers of English, Welsh and MFL. The aim? To break down barriers between language departments and to develop common approaches which would make the process of language learning clearer, and one hopes easier, for the learner. Have we succeeded in 'Making the Link'? Ceri James of CILT Cymru will provide examples of good practice developed over the last two years by the 13 schools involved in this ground-breaking action-research work.

Language(s) of examples: French Sector relevance: 11-16 Speaker: Ceri James Director, CILT Cymru and colleagues

2.3 So motivating, you can't stop the students learning

How do your students live in school? How do your students live

outside school? Why does a kid who spends 50 hours mastering a computer game not concentrate for 12 minutes in my class? Why does a student who can spend 200 minutes a day on the net not enjoy interactive work in the language class?

By combining the challenge of student-led collaboration and the use of tools students have mastered in their 'real' lives, motivation is so high you can't stop the students learning.

See how online social networking tools are making languages alive in Scotland and beyond, and how mobile technologies and game-making are going to help make connections in the language learning of the future.

Language(s) of Examples: French, ESL, Spanish, German Ewan McIntosh is New Technologies Research Practitioner with Learning and Teaching Scotland. He speaks internationally on uses of the Live Web and mobile technology for learning and blogs at edu.blogs.com

2.4 From Pilot to Eternity – embedding cross-sectoral pilots into mainstream activity

This presentation focuses on issues at the heart of what the government insists is one of the key areas in reforming particularly the 14-19 education and training sectors, that is the replication of successful pilot activity. Specifically, we will demonstrate how a curriculum model was developed in collaboration between an employer and languages providers. We will show how this model was then adopted and sustained by the employer, and led to the development of language learning outcomes developed by the Diploma Development Partnership as part of the new Specialist Diploma in Health & Social Care. We will also draw on cross-sectoral organisational developments needed to sustain innovation in languages.

Sector relevance: 14-19

Henriette Harnisch, Regional Director for Languages, Black Country

2.5 Expanding Horizons with Language Work

How can we genuinely convince students that languages will be useful to them in later life, and open up the world for them? What opportunities are they likely to have to use their languages, and what difference will it make to their employability? This session presents the latest thinking and resources from Languages Work. We also look at prospects for promoting languages in connection with the London 2012 Olympic and Paralympic Games. **Sector relevance:** AE, Bus, HE, TT,FE,14-19, 11-14, 11-16 Teresa Tinsley is Assistant Director, Communications at CILT, the National Centre for Languages, and responsible for the Languages Work project.

2.6 From PowerPoint to Wikimania For details of this session see page 10.

12.20-1.25pm - Lunch and exhibition

1.30-2.10pm - Plenary

The Languages Review - a new beginning for languages post-14

Lord Dearing will explain the lessons learned from his review into languages post-14 and outline the main conclusions. He will be followed by Lid King, National Director for Languages who will set out the implications for teachers and learners and share his vision for the new post-14 paradigm. There will be an opportunity for questions. Lord Dearing and Dr Lid King

2.15-3.10pm - Session 3

3.1 Integrating Storytelling with ICT to teach Primary Languages

This session is for teachers of a foreign language at primary schools who would like to find out about the best books in the foreign language to use in their classes, and how these can be integrated into ICT applications such as interactive whiteboard software and PowerPoint and made interactive. The technique will also be of interest to colleagues in secondary. Examples in French, Spanish and German will be used including well known fairy tales such as Goldilocks, Red Riding Hood and the Three Little Pigs, and others from the target language culture.

Friday 30 March

Language(s) of examples: French, Spanish Sector relevance: 11-14, under 11 Wendy Adeniji, MFL teacher and trainer

3.2 50 Ideas for plenaries

Why do we need a plenary? What is the plenary for? Isn't it enough that the students can tell me the words/phrases they have learnt? Why do they need to know how they have acquired their knowledge? It is the "how" of the plenary question that links Assessment for Learning very closely with "expanding horizons". The students expand their horizons...

This session will focus on plenaries within Assessment for Learning as well as within a language lesson; numerous examples including "50 ideas for plenaries in MFL" will be given.

Language(s) of examples: French, German, Spanish Sector relevance: 14-19, 11-14

René Koglbauer, is Lead Teacher for German and MFL KS3 at The Cherwell School in Oxford. He is a member of the ALL Executive Council as well as MFL Lead Practitioner in Oxfordshire.

3.3 Languages and the World of Work: Making language learning relevant to those hard to reach students

For many of our young people a GCSE course in languages is neither motivating nor appropriate, not necessarily on the grounds of ability, but because of their aspirations and attitudes. This session will provide an introduction to NVQ language units, compare them to other vocational languages qualifications and set out the practical implications. It will provide a case study of a school which has been offering this qualification successfully to its students for several years.

Sector relevance: 14-19

Eva Lamb is Language College Director at King Edward VII School in Sheffield and a Languages Lead Practitioner for the Specialist Schools and Academies Trust.

3.4 Receptive and Productive skills: two different halves of the brain?

Most MFL materials demonstrate an accepted progression in our

current teaching methodology of :teach:practise:test: move on. But tested on what?

This talk will analyse the cognitive differences between receptive and productive competencies. It will ask whether the testing we do, both in class and by examination, relies more heavily on receptive knowledge than productive competency. If KS3 pupils are to look at languages GCSE as an achievable goal, we need to foster both sides of their abilities, so that their productive side is encouraged and properly rewarded.

Language(s) of examples: French, German

Sector relevance: TT, 14-19, 11-14, 11-16, Middle school Heather Rendall has recently retired from active advisory work after 18 years. She continues to market materials to support learning.

3.5 Primary-secondary transition: bringing pupils together

Bishop Luffa secondary school has been providing primary languages outreach for the last 4 years. In an attempt to improve awareness of primary developments and ease transition from Key Stage 2 into Key Stage 3, we have organised a series of exciting cross-phase activities, bringing together pupils and students from across the 2 key stages. This session will share these ideas, from using Key Stage 3 and 4 students to promote German in primary schools, delivering a cross-phase Languages Festival and working alongside primary colleagues on European Day of Languages to produce a language performance. Participants will be clear on the rationale for this work and how best to adopt similar ideas in their own schools.

Language(s) of Examples: French, small amount of German Sector relevance: 14-19,11-14,11-16, Middle school, under 11 Elaine Minett is a secondary-trained teacher of French and German but has also worked in several primary schools developing the languages entitlement. She is currently Advisory Teacher for Primary Modern Foreign Languages in West Sussex and a Senior Lecturer at the University of Chichester.

3.6 Creating the virtuous circle

For details of this session see page 10.

3.10-3.40pm - Coffee and exhibition

3.40-4.20pm - Plenary

Expanding Horizons

David Graddol is an applied linguist, well known as a writer, broadcaster, researcher and consultant . His analysis of global trends in English language learning - 'English Next' - was published by the British Council in February 2006

4.25-5.10pm - Session 4: Major talks

4.1 DfES panel discussion

Enhancing horizons: new thinking on languages in the secondary phase

This is your opportunity to discuss the new proposals for secondary languages (KS3, post14) with Lid King (DfES), Chris Maynard (QCA), and representatives of SSAT, CILT, DfES and OFSTED. It will be chaired by Terry Lamb, ALL.

4.2 What's Happening In The World of Primary Languages

This informative session will update delegates on the latest developments in primary languages. It will address the common issues faced by teachers who are involved in teaching languages in primary schools. The session will highlight resources and support available for teachers, with specific reference to the innovative and exciting Primary Languages website.

Kati Szeless, Language Teaching Adviser for Primary, CILT, the National Centre for Languages

4.25-5.10pm - Languages ICT Action Research Project workshop

4.3 Harnessing multimedia

For details of this session see page 10.

5.00-6.00pm - Wine tasting in the exhibition

6.00pm - Exhibition closes

7.00pm - Collins Wine Reception, St Edmund Hall

7.30pm - Annual Conference Dinner, St Edmund Hall

Please note that the bar in St Edmund Hall will be open from 6pm.

NEW THIS YEAR! FRINGE EVENT

On The Fringe - a workshop for teachers of languages in post 19 sectors

Saturday 31st March 9.30 to 12.30, St Edmund Hall

This practical session will focus on good ideas for teaching languages to adult learners. It is be an excellent opportunity to refresh classroom practice and to exchange views and ideas. This workshop will be run by Pauline Swanton (Comenius Netword Centre and Chair of the ALL AE Special Interest Group). The keynote speaker will be Steven Fawkes.

The cost of the workshop, which is charged separately from the main conference, is £15 per person. Participants will be able to attend for free the conference exhibition and the promotional workshops taking place in the Examination Schools from 12.45.

Participants are also warmly invited to attend the Language World dinner at St Edmund Hall on Friday 30 March. Accommodation in St Edmund Hall for Friday evening may also be booked through the ALL office.

To register, book dinner or accommodation, do not use the main conference registration form. Contact Sheila James or on 01788 546443.

CILT/ALL Languages ICT Action Research Project Workshops

The CILT/ALL Languages-ICT Action Research Project involved teachers in short-term classroom-based research projects based on the use of ICT to improve teaching and learning. This strand of three workshops at Language World on Friday 30 March is an opportunity to find out more about their work.

2.6 From PowerPoint to Wikimania

This session examines the ways in which presentation software and wikis were used to develop language skills. PowerPoint was used in a Year 9 Urdu class to develop confidence in speaking and skills of self-expression, as well as reading skills, in preparation for their fast-tracked GCSE exam.

Wikis (easily set-up and moderated websites) enable pupils to work together, writing, editing and reading each other's work. How far does the teacher need to intervene and moderate? There will also be a brief look at the Becta ICT Mark and its potential for teachers of languages.

Language of examples: Urdu, German and French Sector relevance: 11-18

Khalid Mahmood, Teacher of Urdu and Religious Education, Holte Visual and Performing Arts College, Birmingham and Peter Morris AST for Languages Gordano School N. Somerset.

3.6 Creating the virtuous circle

This session examines the use of interactive whiteboards and Classroom Performance Systems (CPS). The interactive whiteboard was used to good effect to increase pace and motivate a lowachieving Year 8 group. Focusing on reading skills, CPS was used to motivate Year 9 pupils and to address different elements of National Curriculum level descriptors with the aim of providing accurate assessment and targeted feedback.

There will also be a brief look at the Becta Self Review Framework and its relevance to teachers of languages.

Language of examples: French

Sector relevance: 11-16

Lizzie Hoskins, Head of Languages, Redruth School, Cornwall and Sally Blackmore, Teacher of French, Pilton Community College, Devon.

4.3 Harnessing multimedia

This session explores the use of digital video, mobile phones and authoring software to enable pupils to engage more deeply in the learning process.

Year 10 German pupils, with no experience of filming or editing, worked over an eight week period to script, produce, and edit a series of 3 minute videos about their school.

Year 10 French pupils used authoring software and video clips from mobile phones to create multimedia interactive materials around the theme of healthy living.

There will also be a brief look at Becta support for developing ICT use. Language of examples: German and French

Sector relevance: 11-18

Richard Henderson Subject Leader for Modern Foreign Languages. Billingham Campus School and Arts College, Billingham and Fiona Hilton Teacher of French, German and Spanish Brinsworth Comprehensive School, Rotherham.

Saturday 31 March

8.00am - Registration opens

8.30am - Exhibition opens

9.00-9.40am - Plenary

Building shared international frameworks for quality and coherence in MFL

This talk will examine what recent research on second language learning has to tell us about effective classroom practice in MFL. Key elements of quality experience for learners will be illustrated with evidence from a range of European classrooms, as well as from virtual experiences such as learner chatrooms. We will discuss the role of curriculum/ assessment tools such as the Common European Framework or Asset Languages in promoting coherence and a 'joined up' experience for learners, whatever their age and stage.

Ros Mitchell is Professor of Modern Languages/ Applied Linguistics at the University of Southampton. She has carried out research in MFL classrooms for many years and is the author "Second Language Learning Theories" (Arnold 2004). She is currently engaged in research on classroom cultures across Europe.

9.45-10.40am - Session 5

5.1 Learning to use Language

Are we too busy teaching language, to spend the time teaching pupils how to use what they learn? Can we ever say to pupils, "You've learnt enough language: now you need to get good at using it"? The session will include practical activities and examples of pupils' work.

Language(s) of examples: French, Spanish Sector relevance: 11-16

Vincent Everett is Head of Languages at Northgate High School, Dereham and an elected member of the ALL Executive Council

5.2 Alternative resources for alternative courses

With the approach of the new Specialised Diplomas and as an increasing number of schools begin to offer alternative courses to GCSE, there is a need for teachers to develop new resources which are relevant to teaching languages within different contexts. Showcasing some of the materials and tools held on the Vocational Languages Resource Bank, this session will explore resources and delivery models which have worked well for a range of vocationally-relevant and contextualised language courses. Delegates will also get the opportunity to see videoclips of 'alternative' language students in action!

Language(s) of examples: German, Italian, French, Spanish, possibly Urdu

Sector relevance: Bus, FE, 14-19 Sharon Czudak Language Teaching Adviser 14-19 (FE), CILT

5.3 - E Creativity in Language Learning

In this workshop we will focus on the ways in which creativity in language learning can be developed through the use of Podcasting, Digital Video, iPods & Stop Frame Animation. In collaboration with Birmingham University, the City Learning Centre has been involved in some small scale action research programmes looking at the impact of digital technologies on pupils' language learning. The session will provide an overview of a number of programmes which Sandwell Schools have been involved with and how these have supported creativity & progression.

Language(s) of Examples: French,German,Spanish,Urdu,Panjabi Sector Relevance: All

Lesley Hagger-Vaughan Shireland City Learning Centre Manager, Raj Bhogal Shireland City Learning Centre: E Learning Co-ordinator and Dr Carol Gray Senior Lecturer in Education: Modern Foreign Languages University of Birmingham

5.4 Primary pupils accessing MFL via video-conferencing: a European project

Must-LearnIT is a European project investigating how specialist subjects, in this case, foreign languages, can be accessed by primary pupils who are either remote geographically from the 'expert'

FOR OFFICE USE Del No:

LANGUAGE WORLD 2007 - BOOKING FORM

| Title | First name |
|---------------------|------------|
| | |
| Surname | |
| | |
| Institution | |
| | |
| | |
| Town | |
| | |
| Correspondence add | iress |
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| F | Postcode |
| Daytime telephone n | umber |
| | |
| Email | |

ALL individual/group membership number

Α CONFERENCE BOOKING FEES

Please tick the appropriate boxes and note that conference fees do not include accommodation and evening meals (see overleaf).

Conference Attendance

Please tick the day(s) you will be attending: Friday 🗖 Saturday 🛛

Membership Category

- Individual member
- Individual member (Concession)
- Group member
- Non-member

Please note that:

- Concessionary rates are available to individual members only who are: part-time tutors in AE, hourly paid staff in HE, primary teachers, NQTs, retired teachers, teachers without QTS and PGCE students
- Group members upgrading to full membership (cost £28) are entitled to individual member rates.
- If you are not currently a member and would like to take advantage of the reduced rates for members, please complete the membership form on the back page of this booking form or download a form from the website at:

www.ALL-languages.org.uk/membership_join_online.asp

| Conference Fees | Individual member | Individual (Concession) | Group member | Non-member |
|-----------------|----------------------|----------------------------|-----------------|------------|
| Two days | £245 🗖 | £200 🗆 | £290 🗖 | £340 🗖 |
| One day | £140 🗖 | £110 🗖 | £165 🗖 | £200 🗖 |

Total Conference Fee £



Join ALL now for the best value conference rates

B SESSIONS

Please refer to page 5 of the programme.

To avoid disappointment return your booking form early.

Places on some talks and workshops will be restricted. Places are allocated on a first come first served basis so **enter three choices to maximise your chances**.

Example: Session 2

| 1st choice | 2nd choice | 3rd choice |
|------------|------------|------------|
| 2.6 | 2.3 | 2.4 |

Friday 30 March

Language World Conference

| | 1st choice | 2nd choice | 3rd choice |
|-----------|------------|------------|------------|
| Session 1 | | | |
| Session 2 | | | |
| Session 3 | | | |
| Session 4 | | | |

Saturday 31 March

Language World Conference

| | 1st choice | 2nd choice | 3rd choice |
|--|------------|------------|------------|
| Session 5 | | | |
| Promotional Presentations SLOT A | | | |
| Promotional Presentations SLOT B | | | |
| Session 6 | | | |
| Session 7 | | | |



ACCOMMODATION (Prices include breakfast)

Student accommodation - single room with washbasin

| Thursday | £36.00 🗖 | Friday | £36.00 🗖 |
|----------|---------------|--------|----------|
| Total A | Accommodatior | ı £ | С |

Please note that accommodation availability is limited and that there are no double or ensuite rooms.



Ε

EVENING EVENT

Friday

Annual conference dinner with a glass of wine and entertainment £26 $\hfill\square$

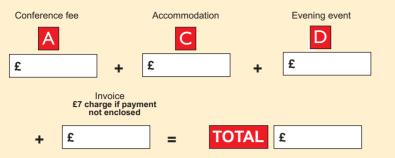
Total Evening Event £

SPECIAL REQUIREMENTS

Special dietary requirements Other (e.g. access to buildings, resources, etc.)

Please continue on a separate sheet if necessary.





Payment details

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| 1 I enclose a cheque made payable to <i>ALL</i> | | |
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| OR 2 Please charge my | | |
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| Value CVC no CVC no | ignature. Please tell us the last 3 digits of this number | |
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OR

3 ALL's terms of business are payment with order. If payment is not received within 48 hours of receipt of order, an invoice will be issued and \pounds 7 will be added per booking as a handling charge.

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Arrangements should be made to pay invoices by 24 March 2007. Your booking will be invalid if your invoice remains unpaid by 24 March 2007.



ADDITIONAL INFORMATION

| Concessions and special rates: Please complete if claiming reduced course fee. |
|---|
| I declare that is a PGCE student/part-time tutor in AE/Hourly paid lecturer in HE/Primary teacher/Teacher without QTS/NQT/ at the institution named below (delete as applicable). |
| Institution Signature |
| |
| Please enter below the names and addresses of any colleagues who might like to receive details of Language World and ALL membership: Prof/Dr/Mr/Mrs/Miss/Ms <i>(please circle)</i> |
| Name |
| Address |

Postcode

Please return the completed form with full remittance to: Association for Language Learning, 150 Railway Terrace, Rugby, CV21 3HN, UK to arrive no later than 6 March 2007 if possible.

We regret we cannot take bookings by telephone. Faxed copies are acceptable but must be confirmed by posting original form.

| Please accept my registration for the conference and |
|--|
| reservations for evening event and accommodation |
| as overleaf. I have read and accept the administration |
| notes on pages 17-20. |

Signed _

Date ____

Registered Charity No. 1001826

We speak your language

MEMBERSHIP APPLICATION

If you join ALL as an individual member, you will benefit from better conference attendance rates. Membership will run for 12 calendar months. Please note that membership subscriptions, once paid, are non-refundable for all or part of a year.

| INDIVIDUAL MEMBERSHIP | CONTACT DETAILS | | |
|---|--|--|--|
| Category A: please select 2 language specific publications and <u>the Language Learning Journal</u> <u>£</u>50.00 I am part time⁺, retired or un-waged <u>£</u>34.00 My school is a group member of ALL <u>£</u>24.00 Membership no. <u>£</u> 24.00 Membership no. <u>£</u> 24.00 | Title Name Mailing Address | | |
| Category B: please select <u>1 language specific publication or</u> the Language Learning Journal I am a PGCE/NQT/non-QTS ⁺ * ALL will require a letter of proof from your institution | | | |
| PAYMENT Credit or Debit Card: please complete your card details Cheque: please enclose a cheque made payable to ALL for the correct amount Invoice: please tick this box Your mailing address MUST be that of your employer | Postcode Tel Fax Email You will automatically be signed up to our email list, ALLnet - if you do not wish to join ALLnet, please tick this box | | |
| My Credit/Debit Card details are: Visa Mastercard Switch/Maestro Card Number | Name of Institution | | |
| Valid From Expiry Date Issue Number CVC The CVC number can be found on the reverse of your card above your signature. Please tell us the last 3 digits of this number Signature | Sector Adult Education Higher Education Publishing/Media Adviser/Inspector Independent Secondary Sixth Form College Business Language Trainer ITT State Secondary Consultant/Freelance Language College Student Further Education Middle/Primary Student | | |
| PUBLICATIONS SELECTION Please indicate which publications you would like to receive in accordance with your chosen membership level. Additional publications are available at £12.00 per year per title | Other <i>please specify</i> Please state which languages you teach (if applicable) | | |
| Deutsch: Lehren und Lernen Onze Taal Language Learning Journal * Subscription to Rusistika consists of one journal and one newsletter per year | Signature Date | | |

Saturday 31 March

teachers (as is the case in many schools in some of the partner countries) or where class teachers do not always have sufficient competence and confidence in the target language (as is the case in England at present). The session will report on how videoconferencing has been used in some primary schools in England to enable them to access French and Spanish from a specialist language college. Of particular importance are the 'new' methodological approaches which have been developed, to ensure that pupils are as engaged as possible and can actively participate in their learning.

Sector relevance: Under 11, Secondary

Ann Barnes, Marilyn Hunt and Alan Pritchard. University of Warwick, Ana Neofitou, Head of Languages at Tile Hill Wood School and Language College

5.5 Assessment for Learning in Practice

Assessment for Learning is one of the Whole School Initiatives promoted by the KS3 strategy and has been chosen by a vast number of schools. This session will give an overview of the main messages of the strategy with an emphasis on how they may promote independent learning. There will also be a focus on putting AfL into practice in an MFL classroom in a way which seeks to engage students in thinking effectively. The session will include examples of some AfL strategies currently being used and these are likely to demand audience participation!

Language(s) of examples: French, German

Sector relevance: 14-19,11-14,11-16

Kate Richards is currently a teaching and learning consultant in Nottinghamshire working in both primary and secondary schools with teachers and students in a range of subject areas. She leads on the WSI Assessment for Learning within the county with a focus on thinking skills. She is on the ALL Executive Committee.

"Thank you for an uplifting and restorative two days"

Language World 2006 delegate

10.40-11.40am - Coffee and exhibition

11.45am-12.40pm - Session 6: Major Talks

6.1 From Communicative Competence to Intercultural Competence: Why and How?

As language educators, we could view language teaching and learning as an entry into another culture and, more specifically, as a discipline which, by its very nature embodies the presence of another culture, contact with "otherness", and requires mediation within our interactions with members of other cultures. Very often however, language teaching limits itself to the visible elements of culture. Together we will discover the components of intercultural communicative competence. We will consider how it is possible to go beyond stereotypes, to devise meaningful situations of intercultural communication and will discuss ways of assessing such competence.

Sector relevance: All

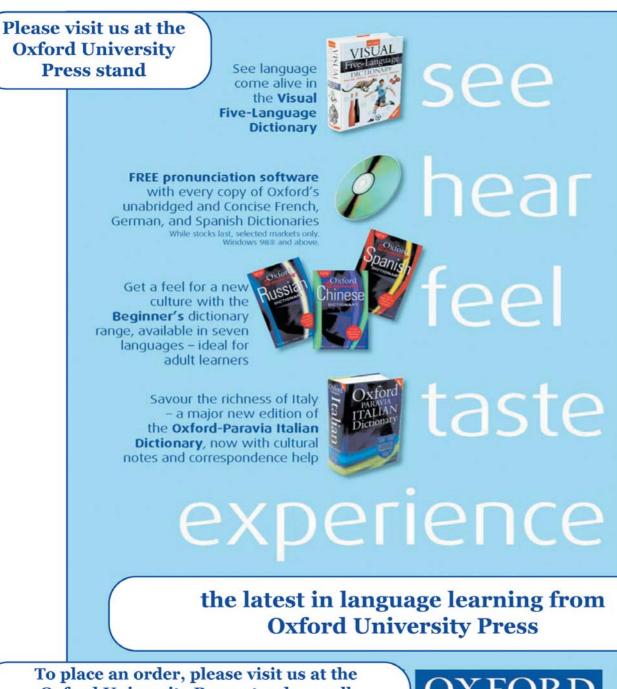
Dr. Denise Lussier is a specialist in psycholinguistics and language assessment. She is currently Full Professor in the Department of Integrated Studies in Education at McGill University in Montreal and Coordinator of Research in Education and Training at the Interuniversity Centre of Research of Immigration and Metropolis, one of the four Research Centres of excellence funded by the Research Council of Canada.

6.2 Reaching other Language Worlds – synergies between MFL in the UK, EFL abroad and language teaching worldwide

The communicative revolution has impacted both MFL in the UK and English as a Foreign Language (EFL). But there is very little contact between these branches of the language world. MFL has changed dramatically with the investment in interactive whiteboards and classroom technology. Has this had an impact on learner success?

EFL is moving more and more towards specialisation - courses for young learners, or courses for air traffic controllers. Has this helped learners achieve their goals?

What are the strengths and weaknesses of our approaches to



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Saturday 31 March

language teaching - what can we learn from each other? Sector relevance: All

Michael Carrier is Executive Director of International House World Organisation, a network of 140 language training centres in 46 countries

12.45-2.25pm - Lunch and promotional presentations

12.50-1.30pm - Promotional presentations Slot A

P1 Make it Real – using the international dimension to bring languages alive!

Speaking, writing and communicating with schools in other countries. A partner school in a country where they speak or learn the language you are teaching! A cultural partnership for broadening awareness of languages (PLS) A community partnership for enhancing the experience of ESL pupils. An educational partnership that motivates pupils less likely to achieve international networks to improve language teaching and school development. Continuing professional development in languages – opportunities and benefits.

We'll provide you with ways of accessing these programmes, point you to schools that have achieved in these areas, share your experiences via our website and can accredit your international work via the International School Award

Language(s) of examples: Japanese, French, Community Sector relevance: Bus, HE, FE, 16-19, 14-16, 11-14, 11-16, Under 11

Liz Hitchcock, Editor, Global Gateway Sponsored by: British Council, London

P2 A Step Forward or a Step Back? How a career break can be a career development

An increasing number of teachers are using their summer holidays or taking sabbaticals in order to take career breaks. In recent years, a number of them have embarked on short-term volunteering placements with MondoChallenge, where they have worked in rural schools in communities in Africa, Asia and South America. **Sector relevance:** All

Anthony Lunch, Managing Director of MondoChallenge, the Career Break Specialists, will talk about the benefits that a volunteer project abroad can have to reinvigorate your teaching in the short-term and accelerate your career in the long-term. Lifetime development through the experience of a lifetime!

P3 Dictionaries don't have to be dull! Introducing Chambers Harrap's Primary French Dictionary

Come and find out about this exciting primary French title from Chambers Harrap – a complete classroom resource and a great introduction to dictionaries for young learners. See how you can use the lively book and CD to brighten up French lessons in your classroom! Language(s) of examples: French Sector relevance: Under 11

Kate Nicholson, Editor

Sponsored by: Chambers Harrap Publiishers, Edinburgh

P4 The Catherine Cheater Schemes of Work for French – Years 3 and 4

Discover for yourself a resource rich package that will bring French culture directly into the classroom by using authentic materials including:

- schemes of work for Year 3 and year 4
- story books and finger rhymes
- French classical and contemporary music
- animated and appealing songs on DVD

The highly acclaimed Schemes of Work will:

- save you lots of planning and preparation time
- engage and excite your children
- provide stimulating, enjoyable and challenging lessons
- reinforce and enhance literacy
- provide opportunities for regular language practice
- open windows onto other cultures

Language(s) of examples: French

Sector relevance: Under 11,

Martine Pillette, Education Consultant

Sponsored by: European Schoolbooks Ltd

Saturday 31 March

P5 Be a Flash German teacher

Come and experience *German Grammar Visuals*, an innovative and exciting CD-Rom from the Goethe-Institut London and Oxford University Press. Aimed at KS3 and KS4 teachers introducing or revising key, early grammar points, it offers self-contained, imaginative and interactive, *Flash*-animated, whole-class learning sequences, designed to help pupils **"see"** (and remember!) how the German language works.

Language(s) of examples: German

Sector relevance: 11-16

Richard Matthews, Teaching Adviser for ICT, Goethe-Institut London and Dick Capel-Davies, Publisher, Modern Foreign Languages, Oxford University Press

Sponsored by: Goethe-Institut London and Oxford University Press

1.40-2.20pm - Promotional presentations Slot B

P6 Soccerlingua - languages and football

Football is the universal language. Footballers who play in foreign leagues are great role models for young language learners. The Soccerlingua project promotes the language aspect of football and has created fun, motivational materials to give fans a new perspective of learning. Football is used as a window to the culture and language of each country. The materials are available in English, Spanish, German, Italian and the project is currently developing into French, Portuguese, Swedish and Turkish. For more information visit: www.soccerlingua.net

Sector relevance: Secondary Richard Weaver, Soccerlingua

P7 Opportunities for Language Learning in the new European Lifelong Learning Programme

The DfES stressed the importance of language learning in its policy document "Putting the World in World Class Education", which speaks of our need to "transform our capability to speak and use other languages" The new EU Lifelong Programme promises to "promote language learning and linguistic diversity" This session aims to show how the new EULLP can provide many funding opportunities for projects, exchanges and professional development which can help to bring languages alive in the classroom

Sector relevance: All sectors

Paul Burrows, Comenius Promotion Manager, British Council, Belfast Sponsored by: British Council, Belfast

P8 Plugging the Gap – Accreditation at Key Stage 3

Are many of your students giving up languages at the end of Key Stage 3? Do you have difficulty in keeping them motivated until the end of Year 9? If so, the new AQA Foundation Certificate of Secondary Education (FCSE) could be what you're looking for Designed to reward performance at National Curriculum levels 4, 5 and 6 the FCSE bridges the gap between AQA's revised Entry Level Certificate and GCSE. Although aimed mainly at students coming to the end of Key Stage 3 it can of course be used with any learners. Come and find out about FCSE and the Revised ELC – both available in French, German, Spanish and Italian.

Sector relevance: All

David Burnham, Assistant Headteacher, Portland School, Worksop, Nottinghamshire

Sponsered by: AQA

P9 Ensuring linguistic progression throughout KS2

Assessment can be a bit of a scary word for teachers who are used to the 'provide a taster and have fun' approach to modern languages. However we must recognise that, in order for pupils to continue making progress for four years, they need to have clear goals to strive for and regular recognition of their achievement. Exciting ways to make this happen without any heartache will be illustrated through 'Tout le monde', Heinemann's online Primary French course. Come and find out how – you may be the lucky winner of a free subscription for your school **Languages of example:** French

Sector relevance: 7-11

Jackie Coe, Publisher, Modern Languages Sponsored by: Harcourt Education Limited

P10 BBC's Ma France: New, flexible and interactive

Come and play online pétanque, test your spelling with video dictation and get a free taster DVD of the entertaining video. Johann Le Calvez and Mick Webb show how Ma France's many features, such as the online role plays, can be used in class, as a home support or as a self-instructional course. Ma France is for adult post-beginners in conversational French.

Sponsored by: BBC Languages

2.30-3.25pm - Session 7

7.1 Expanding your department's horizons: how to transform a 'satisfactory' lesson

The current educational agenda seeks to raise expectations, increase challenge and maximise learner engagement. Are you looking for practical, realistic ways of breaking free from a contentheavy curriculum towards more strategy-based teaching and learning? This session – conceived by Martine as a model for departmental workshops – will show how to turn a 'satisfactory' KS3 lesson into a richer learning experience through more tweaking than elbow grease. Some departments have found the model particularly useful for coaxing hesitant colleagues into experimenting with new approaches.

Language(s) of Examples: French

Sector relevance: 11-14, 11-16, Middle school Martine Pillette is a freelance MFL consultant and author based in Northamptonshire.

7.2 Death by PowerPoint? Keep your finger on the trigger

Joe Dale will show how MS PowerPoint can greatly improve MFL teaching in the classroom. Triggers drag and drop, custom animations, action buttons, colour coding and keyboard shortcuts will be demonstrated as part of a variety of practical examples for presenting vocabulary and playing games.

Language(s) of Examples: French

Sector relevance: 11-14, Middle School, Under 11 Joe Dale is the French coordinator at Nodehill Middle School on the Isle of Wight who regularly writes articles and runs courses on

the use of ICT in MFL.

7.3 Immersion Teaching in practice

One of this year's winners of the European Award for Languages and also a 14-19 Learning Network for CILT, Tile Hill Wood School & Language College has developed an entitlement in Year 7 to an immersion programme. The CLIL (Content & Language Integrated Learning) project has resulted in all Year 7 pupils learning Geography, RE, Science or PSHE through the medium of French with lessons delivered by both language and subject teachers. Pupil attainment in French has risen significantly with achievement in the other subject at least as good in the non-immersion groups. Hugely popular, 93% of pupils have opted to continue into Year 8. This session aims to provide an insight into the methodology and resources used by practising teachers. Language(s) of Example: French

Sector relevance: All

Ana Neofitou is a practising teacher of French and German and is currently Head of Languages at Tile Hill Wood School & Language College. Ana has developed the primary language programme in liaison with the LEA in Coventry. She has also been responsible for developing the international dimension across the school. Jo Redford is a practising teacher of French and Spanish. Previously Head of Languages, she is currently Assistant Headteacher, Director of Specialism at Tile Hill Wood School and Language College in Coventry, which has recently been designated a vocational school. Jo is also Chair of the Coventry and Warwickshire ALL Branch.

7.4 `Discovering Language' In Primary School

In September 2004 a project called 'Discovering Languages' was launched in 7 state primary schools. 374 children studied five languages throughout Year 5 and 6. In this presentation delegates will see some of the resources used; learn how the programme was implemented from one of the teachers involved; and hear about the findings of the evaluation which is comparing the attitudes and performance of these pupils, now in Year 7, with those of their peers.

Sector relevance: TT, 11-14, 11-16, Middle school, Under 11

Saturday 31 March

Dr. Amanda Barton is Lecturer in Education at the University of Manchester and an ALL trustee.

Peter Downes, OBE, was formerly Headteacher of a large comprehensive school and President of ALL (1999-2000). Catherine White teaches in a Cambridgeshire primary school.

7.5 Language learning and the International Dimension Post 16

This session will look at how to increase the number of 16-19 students learning languages as part of their course by tapping into the motivation that comes from the international links and work placements and accessing funds to support this. Royal Forest of Dean College was the inaugural winner of the "TES/HSBC International FE College of the Year" awarded for the strength and impact of its international work. Language(s) of examples: French, Italian Sector relevance: FE,14-19 Jane Harvey is in charge of the A level and International Student

Jane Harvey is in charge of the A level and International Student programme at the Royal Forest of Dean College in Gloucestershire.

3.30-4.00pm - Coffee and exhibition viewing

4.05-4.45pm - Plenary

The three ALL Presidents - Past, Present and Future - will bring together themes from Language World 2007 and from the world of languages in 2007, to give their views on the challenges facing language teachers and languages education. This will also be the opportunity for members and non-members alike to share current concerns and to highlight the issues they would like to see the Association take forward in the coming year. David Wilson, Kathy Wicksteed, Helen Myers

4.15pm - Exhibition closes

4.45-5.00pm - Close of conference



"An excellent conference with useful ideas. A good mix of theory and practice"

Language World 2006 delegate

Exhibitors to date:

AQA Asset Languages (OCR) Authentik **BBC Active Languages British Council Chambers Harrap Publishers Ltd** Le Chateau du Broutel **CILT, the National Centre** for Languages **CME Books Europe Conseieria de Educacion Coomber Electronic Equipment Ltd** Edexcel **European Parliament European Schoolbooks Ltd** g-and-w Publishing **Goethe-Institut Grant and Cutler Ltd** Harcourt Education/ Heinemann Hodder ic languages Itd **Mary Glasgow Magazines MLG Publishing** (Miniflashcards) **Nelson Thornes Oxford University Press** Philip Allan Updates **Pilote Languages** Revilo **Rosetta Stone** WJEC

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31st March 2007, 8.30am – 4.15pm

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Attendance Rates

The rates below are for conference attendance per person and do not include accommodation and evening meals.

| Conference Fees | | Individual (Concession) | | Non-Member |
|--------------------|------|----------------------------|------|------------|
| Two Days | £245 | £200 | £290 | £340 |
| One Day | £140 | £110 | £165 | £200 |

Please note that:

Concessionary rates are available to individual members only who are: part-time tutors in AE, hourly paid staff in HE, primary teachers, NQTs, retired teachers, teachers without QTS and PGCE students Group members upgrading to full membership (cost £28) are entitled to individual member rates, download a form from the website at www.ALL languages.org.uk/membership_join_online.asp. You will need to quote your group membership number on this form. If you are not currently a member and would like to take advantage of the reduced rates for members, please complete the membership form on the back page of the booking form.

Association for Language Learning

150 Railway Terrace, Rugby CV21 3HN Tel: 01788 546443 Fax: 01788 544149 Web: www.ALL-languages.org.uk Email: info@ALL-languages.org.uk

General Information & Administration

Venue

The University of Oxford Examination Schools and St Edmund Hall. The exhibition, plenary sessions and workshops at Language World 2007 will take place in the Examination Schools, an impressive Victorian building, one of the largest buildings of the University, which is not normally accessible to the public.

The Examination Schools building is situated in the centre of Oxford, in the High Street, opposite St Edmund Hall, where accommodation is located and the annual conference dinner will take place. St Edmund Hall's buildings date from the thirteenth century and are among the most picturesque in Oxford.

Travel

A leaflet showing detailed travel information will be provided to participants with confirmation of booking.

Special requirements

If we can facilitate your visit to Language World by meeting any special requirements, please state these clearly in Section E of the booking

form, or telephone the ALL office as soon as possible on 01788 546443, or email SheilaJ@ALL-languages.org.uk

Disabled access to the Examination Schools is to the right hand side of the building's entrance. Please ring the bell for attention and assistance will be provided. A lift is available inside the building to enable movement between the ground floor and first floor. Special dietary requirements should be requested by 12 March at the latest, otherwise availability cannot be guaranteed.

Accommodation – St Edmund Hall

Accommodation will consist of standard student accommodation (wash basin only) in St Edmund Hall. All bedrooms are serviced daily and delegates will be provided with a welcome pack containing soap and towels. Coffee, tea, sugar, milk sachets, cups and a kettle are also provided in the bedroom, as well as a lamp. Double rooms and ensuite rooms are not available.

Your joining letter will confirm your accommodation booking. This document should be carried with you at all times during the conference.

Standard student accommodation: £36 per night including breakfast

If you require accommodation, you are advised to book as early as possible as availability cannot be guaranteed.

Should you wish to book alternative accommodation please telephone Oxford Information Centre, 01865 726871, email: tic@oxford.gov.uk website: www.visitoroxford.org for details of hotels.

Car parking

Parking in Oxford city centre is extremely limited and visitors to Oxford arriving by car are recommended to use the city's 'Park & Ride' service Parking is not available in St Edmund Hall or in the Examination Schools. The Oxford Tourist Information Centre can provide a free copy of the Oxford Access Map to disabled visitors, showing disabled on-street parking. Please either email tic@oxford.gov.uk, or telephone 01865 726871.

Cloakrooms

There will be a cloakroom located in the entrance hall of the Examination Schools. Please note that valuable items should not be left in the cloakroom. All items are left at the owner's risk. Participants should note that the Association for Language Learning, the University of Oxford Examination Schools and St Edmund Hall cannot accept responsibility for loss or damage to personal property at this event.

Meals

Breakfast: Breakfast for residents will be served in the Wolfson Hall in St Edmund Hall College between 8am and 9.00am

Lunch: Two course self-service lunch with coffee is included in the conference fee and will be served in the Exhibition. You will be asked to produce your conference badge and ticket when collecting your lunch to show you are a conference delegate.

Times:

 Friday
 12.20 pm-1.25 pm

 Saturday
 12.45 pm -2.25 pm

There will be set coffee breaks during the conference. Coffee will be served in the Exhibition. Please ensure that you produce your conference badge and ticket when collecting your tea/coffee.

Dinner

Friday: Annual conference dinner in St Edmund Hall. Price £26 per person. Time: 7.30pm onwards. Preceded by Collins Drinks Reception at 7.00pm.

Please remember to reserve your place for dinner when booking for the conference. Places for dinner are limited. It will not be possible to book dinner at the event. You will be asked to produce your conference ticket when arriving for dinner as confirmation of your booking.

For those participants not attending the evening meals, Oxford city has a wide range of restaurants. See

www.oxfordcity.co.uk/oxford/home_food_drink.html for lists of local restaurants and cafés.

Bars

There is a bar in St Edmund Hall which is open within normal licensing hours

Cancellations Residents

We regret that once a booking has been made, a full refund will not be given under any circumstances.

Cancellations received before Friday 16 March:

50% of the accommodation charges plus a £35 administration charge will be levied.

Cancellations received on or after Friday 16 March: Full charges will be levied.

Non-residents

Cancellations received before Friday 23 February: A full refund will be given. Cancellations received before Friday 16 March: A £35 administration charge will be levied. Cancellations received on or after Friday 16 March: Full charges will be levied.

All cancellations must be received in writing.

IMPORTANT: All invoices remain due for payment unless the booking is cancelled in accordance with the terms described above.

General Information & Administration

Receipts

Your joining letter contains a statement indicating 'paid' or 'unpaid' for conference fees. Where these fees have been paid, the letter acts as an official receipt; no further receipts will be issued. Where unpaid, an invoice will be raised and normal accounting procedures will operate.

Enquiries

All enquiries prior to 29 March 2007 should be made during normal office hours to ALL, 150 Railway Terrace, Rugby CV21 3HN (Telephone 01788 546443; Fax 01788 544149; Email: info@ALL-languages.org.uk).

All enquiries from 29-31 March INCLUSIVE should be made to the Language World Office at the Examination Schools (and not ALL offices) at 01865 286361. The desk will be staffed during the hours listed above for registration



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